**GARBAGE RECORD BOOK**

Name of Ship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Distinctive number or letters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IMO No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Period:\_\_\_\_\_\_\_\_\_\_\_\_\_ From: \_\_\_\_\_\_\_\_\_\_\_\_\_ To: \_\_\_\_\_\_\_\_\_\_\_\_\_

**GARBAGE RECORD BOOK**

In accordance with regulation 10 of Annex V of MARPOL, a record is to be kept of each discharge operation or completed incineration.

This includes discharges into the sea, to reception facilities, or to other ships, as well as the accidental loss of garbage

**All disposal of garbage is to be made in accordance with MARPOL 73/78, Annex V.**

**Instructions for use:**

The Staff Captain is responsible for keeping the log up to date and must initial each entry. The Master must sign each page on completion.

Receipts or certificates should be obtained from the operator of the reception facilities (which includes barges and trucks) specifying the estimated amount of garbage transferred.

All receipts or certificates must be kept together with this Garbage Record Book and retained onboard for a minimum of two years.

Routine use of the Garbage Record Book will be checked during internal shipboard audits.

The Garbage Record Book must be available for all Flag State/Port State inspections.

**Description of Garbage:**

*Garbage* means all kinds of food wastes, domestic wastes and operational wastes, all plastics, cargo residues, cooking oil, fishing gear, and animal carcasses generated during the normal operation of the ship and liable to be disposed of continuously or periodically except those substances which are defined or listed in other Annexes of MARPOL

Garbage is to be grouped into categories for the purposes of recording in parts I (and II – only for ships that carry solid bulk cargoes) as follows:

**Part I (All Ships):**

1. Plastics
2. Food Wastes
3. Domestic Wastes
4. Cooking Oil
5. Incinerator Ashes
6. Operational Wastes
7. Animal Carcasses
8. Fishing Gear
9. E-Waste

**Part II (Ships that carry solid bulk cargoes)**

1. Cargo Residues (non-HME\*)
2. Cargo Residues (HME\*)

*\*HME= Harmful to the Marine Environment*

**Entries in the Garbage Disposal Log:**

Entries shall be made on each of the following occasions:

1. When garbage is discharged to a reception facility, ashore or to other ships:
   1. Date and time of discharge
   2. Port or facility, or name of ship
   3. Categories of garbage discharged
   4. Estimated amount discharged for each category in cubic metres
   5. Signature of officer in charge of the operation
2. When garbage is incinerated:
   1. Date and time of start and stop of incineration
   2. Position of the ship (latitude and longitude) at the start and stop of the incineration
   3. Categories of garbage incinerated
   4. Estimated amount incinerated in cubic metres
   5. Signature of the officer in charge of the operation
3. When garbage is discharged into the sea in accordance with regulations 4, 5 or 6 of Marpol Annex V or Ch.5 of part II-A of the Polar Code:
   1. Date and time of discharge
   2. Position of the ship (latitude and longitude). Note: for cargo residue discharges, include discharge start and stop positions
   3. Category of garbage discharged
   4. Estimated amount discharged for each category in cubic metres
   5. Signature of the officer in charge of the operation
4. Accidental or other exceptional discharges or loss of garbage into the sea, including in accordance with regulation 7 of Annex V of MARPOL:
   1. Date and time of occurrence
   2. Port or position of the ship at time of occurrence (latitude, longitude and water depth if known)
   3. Categories of garbage discharged or lost
   4. Estimated amount for each category in cubic metres
   5. The reason for the discharge or loss and general remarks

**Amount of Garbage:**

The amount of garbage on board should be estimated in cubic metres, if possible separately according to category.

This Garbage Record Book contains many references to estimated amount of garbage.

It is recognized that the accuracy of estimating amounts of garbage is left to interpretation.

Volume estimates will differ before and after processing. Some processing procedures may not allow for a usable estimate of volume, e.g., the continuous processing of food waste. Such factors should be taken into consideration when making and interpreting entries made in a record.

**RECORD OF GARBAGE DISCHARGES**

**PART I**

**For all garbage other than cargo residues as defined in regulation 1.2 (Definitions)**

**(All ships)**

|  |  |  |
| --- | --- | --- |
| Ship’s name | Distinctive number or letters | IMO number |
|  |  |  |

**Garbage categories**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **A-Plastics** | **B-Food waste** | **C-Domestic wastes** | | **D-Cooking oil** | |
| **E-Incinerator ashes** | **F-Operational**  **wastes** | **G-Animal**  **carcasses** | **H-Fishing gear** | | **I–E-waste** |

**Discharges under MARPOL Annex V regulations 4 (Discharge of garbage outside special areas), 5 (Special requirements for discharge of garbage from fixed or floating platforms) or 6 (Discharge of garbage within special areas) or chapter 5 of part II-A of the Polar Code**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date /  Time | Position of the ship (latitude/longitude)  **or** port if discharged ashore  **or** name of ship if discharged to another ship | Category | Estimated  amount discharged | | Estimated  amount incinerated (m3) | Remarks:  (e.g. start/stop time and position of incineration;  general remarks) | Certification / Signature |
| Into  sea  (m3) | To  reception facilities or to another ship (m3) |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Master’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Exceptional discharge or loss of garbage under regulation 7 (Exceptions)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date /  Time | Port  or position of the ship  (latitude/ longitude and water depth if known) | Category | Estimated  amount lost or discharged (m3) | Remarks on the reason for the discharge  or loss and general remarks  (e.g. reasonable precautions taken to prevent or minimize such discharge or accidental loss and general remarks) | Certification / Signature |
|
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Master’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_